

Atlantic Executive Limousine, LLC

Terms & Conditions

1) Payments and Credit Card: A valid credit card must be on file for all reservations, regardless of method of payment. Full payment must be received prior to the start of the charter. We accept Master Card, Visa, Discover, cash and checks. Checks must be received in our office 10 days prior to the reservation date. The Rental agreement must be signed prior to start of the job.

2) Over Time: If charter runs over the scheduled end time additional charges will be assessed. Rates are in one 30 minute increments. Your vehicle may be scheduled for another charter, thus making it unavailable for over time, please check with your driver about availability of overtime.

3) Smoking: All of our vehicles are NON-smoking. If smoking occurs in a vehicle you will be charged \$500 and the reservation will be terminated immediately.

4) Alcohol and drugs: Alcohol will NOT be allowed in the vehicle if any passengers are under the age of 21. If this is found, the charter may be terminated immediately and no refund will be given. Atlantic Executive Limousine will strictly enforce State and Federal Laws and will maintain a zero tolerance compliance policy that no alcoholic beverages can be consumed or used by any person not of legal drinking age. Illegal drugs in any of our vehicles will not be tolerated. If found, your will be terminated and no refund given. All U.S. law enforcement agencies have absolute power to stop any motor vehicle for administrative searches. If contraband is aboard, even in negligible quantities without the chauffeur's knowledge, they can seize and forfeit this vehicle to a local government agency. All law enforcement agencies are aggressively enforcing this policy. Therefore no person will bring contraband aboard vehicles that are owned or operated by Atlantic Executive Limousine.

5) Injuries: Atlantic Executive Limousine will not be responsible for injuries that may occur due to horse playing while the vehicle is in motion or at a standstill. You and your guests must remain seated while the vehicle is in motion. The purchaser is responsible for his or her guests. You agree to hold Atlantic Executive Limousine harmless and release Atlantic Executive Limousine for all liability for any incidents, accidents or personal injury.

6) Chauffeur's Discretion: Atlantic Executive Limousine reserves the right to terminate any reservation without refund, if the Operator or the Dispatcher on duty feels that the client and/or Party of the client is putting the Operator or the mode of transportation or the client and/or Party of the client in danger of damage or injury. Operator may terminate the reservation at any time if the client and/or party become unruly and/or uncontrollable.

7) Damages and cleaning: The client will be charged for any damages that are caused by his/her guests. Client is also responsible for any future "loss of use" of the limousine as a result of damages caused by the client or his/her guests. You agree to all damage assessments being charged to your card on file. Atlantic Executive Limousine budgets 30-45 minutes in the price of your rental for cleanup. After that we will automatically bill your credit card for additional clean up.

\$15.00 fee assessed for each broken or missing glass

\$50.00 fee for missing wine cooler bucket

\$70.00 fee assessed for each broken or missing decanter

\$250 fee assessed for vomit or other bodily fluids inside the limousine

\$150 fee assessed for detailing/wax for vomit on the outside of the limousine

\$500 fee assessed for smoking in the limousine

\$300 Min. fee assessed for each burn hole or tear in upholstery

\$125 Min. fee for extensive clean up (spills etc)

\$50 for each chewing gum in carpet

\$1000 Min. fee for damaged interior mirrors

\$200 Min. fee for damaged stereo.

\$800 fee for damaged limousine control panels

We anticipate 30 minutes to clean and reset the limousine after each use and this cost is included with your reservation. Any additional time needed to clean the limousine after your reservation is billed at \$50 per hour. Please be cautious of drinks while moving to avoid spills and of food on the floor being ground into carpet.

8) Personal Items: Atlantic Executive Limousine is not responsible for any articles left in the vehicle.

9) Weather/Traffic/Breakdowns: Atlantic Limousine cannot be held responsible for any mechanical breakdowns, inclement weather conditions, traffic conditions, or any other acts of God. Since Atlantic Limousine offers high-tech-equipped vehicles, sometimes heat and excessive use of all power-operated equipment might be subject to temporary failure. This will of course not interfere with the safety of the vehicle itself and therefore will have no effect on continuing or paying of the contracted trip. Atlantic Executive Limousine guarantees, that all our vehicles are constantly checked to keep the highest possible standards and eliminate such failures as much as possible. Atlantic Limousine agrees to send the requested vehicle as offered in the contract. We have the right to upgrade the vehicles or switch the vehicles in case of emergency breakdown or if vehicles were in accidents. If no upgrade is available, Atlantic Executive Limousine gives the customer the right to downsize the vehicle and receive additional discounts if wanted. Customer's therefore accepts that a replacement limousine may be substituted if contracted limousine becomes unavailable for any reason.

10) Deposits and Cancellation Policy: Deposits are non-refundable, no exceptions. If you cancel less than 7 days before your service, for any reason, we will charge you the full amount of the reservation. If you cancel more than 8 days before your service we will charge you for the deposit amount (50% for the total price). No-shows and/or cancellations after scheduled vehicle departure will be charged full fare, including gratuity. Cancellations or changes CANNOT be made by e-mail, voice message or fax without a phone conversation with the dispatcher. If Atlantic Executive Limousine cancels your reservation you will receive a full refund. *We do not refund unused rental time.*

11) Other rules:

1. Each limousine has a passenger limit, we will not allow you to accede that limit.

2. No Styrofoam coolers. A \$50 clean up fee will be assessed for torn apart Styrofoam coolers
3. Police dictate where we park. No refunds because we can't pull up immediately to your venue
4. No Standing in the vehicle while it is in motion; this for your safety
5. No exterior decorations on the vehicle. No decoration on inside windows, NO SILLY STRING.
6. SAND is not allowed in the limousine. If you are on the beach you are not allowed to get back into the vehicle covered in sand.
7. OVERTIME is paid by cash or added to the credit card on file.
8. We do not compensate for having to give the driver directions
9. We do not compensate for traffic or construction delays.

PROM POLICY

1. All pickup and drop-off locations must be predetermined and/or approved by the parent or guardian executing this agreement. Your chauffeur will be instructed to obtain permission of a parent or legal guardian in the event of any changes to the itinerary. A contact phone number must be provided to your chauffeur on or prior to the date of service in the event of any questions.
2. At all times the privacy divider in the limo will be locked open.
3. The following are strictly prohibited and any violation thereof is subject to immediate termination of our service.
 - a) Smoking tobacco or any other substance is prohibited inside our vehicles;
 - b) Consuming alcoholic beverages of any type inside our vehicle are prohibited;
 - c) Consuming any type of illegal drug is prohibited;
 - d) Carrying and/or storing alcoholic beverages or drugs of any type inside our vehicle are prohibited;
 - e) Having intimate relations in our vehicle is prohibited;
 - f) Hanging any portion of body out of the windows or moon roof is prohibited;
 - g) Vandalizing, damaging, staining, breaking any part of the vehicle, including the interior, exterior as well as any glasses and other items in or on the vehicle are prohibited and subject to additional charges for repair/replacement of damages.

Note: *In the event of any violations of our policies, our chauffeur may immediately terminate his service and all passengers may be dropped off at the initial pickup point. In the event of any cancelations less than 30 days prior to the reservation, the total contract price will be charged. All deposits are non-refundable.*